

Diploma of Management BSB51107

Jigsaw Consulting Group has built an excellent reputation in providing nationally accredited training courses in business administration and business management, medical administration and medical management. We understand that our clients are looking for options and flexibility within training. Our success has been built on a delivery approach of personalised training that meets the needs of our client and the individual.

The Diploma of Management reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisation setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial approaches. The qualification requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work or the work of a team.

Delivery Method

Jigsaw Consulting Group offer one-to-one training at your workplace, group sessions or regular workshops held in our training room. We ensure that our training delivery is flexible and designed to the needs of you and your employer (if applicable).

This course is a competency based training program and as such the duration of the course is to be determined on individual levels of current competence and RPL. However, expect to take around a month per module for most of our courses.

Career outcomes

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Manager
- Supervisor

Investment

Jigsaw Consulting Group offer flexible payment options for all their accredited training.

Please note: Government Funded incentives may be available for you or your staff.

**To find out more information on the in Diploma of Management
Phone Jigsaw on 1300 943 438.**

The **Diploma of Management** requires the completion of **8 elective units**.

5 of the elective units must be selected from the Group A units listed below.

The remaining 3 elective units may be selected from the **Group A or Group B** elective units listed below, or any currently endorsed Training Package or accredited course at the same qualification level. If not listed below, **2 elective units** may be selected from a Certificate IV or Advanced Diploma qualification.

Elective units must be relevant to the work outcome, local industry requirements and the qualification level.

Group A

- BSBCUS501B Manage quality customer service
- BSBFIM501A Manage budgets and financial plans
- BSBINM501A Manage an information or knowledge management system
- BSBLED501A Develop a workplace learning environment
- BSBMGT502B Manage people performance
- BSBMGT515A Manage operational plan
- BSBMGT516C Facilitate continuous improvement
- BSBOHS509A Ensure a safe workplace
- BSBPMG510A Manage projects
- BSBRSK501A Manage risk
- BSBWOR501A Manage personal work priorities and professional development
- BSBWOR502B Ensure team effectiveness

Group B

- BSBSUS501A Develop workplace policy and procedures for sustainability